

**THE BELLEVILLE POLICE SERVICES BOARD
SPECIAL GENERAL MEETING AGENDA
Monday, December 11, 2023
City Hall Council Chamber, 4th Floor
9:30 a.m.**

It is noted that there will be a Police Services Board In Camera (closed session) Meeting at 9:00 a.m. At 9:00 a.m., the Board will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

“THAT the Belleville Police Services Board enter into In Camera session to consider the following item, pursuant to Subsection 35(4) of the Police Services Act.

- Discussion regarding confidential financial matters (Pursuant to Subsection 35(4)(b) of the Police Services Act)”

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| 1. | <u>CALL TO ORDER</u> | PAGE |
| 2. | DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF | |
| 3. | <u>CONFIRMATION OF AGENDA</u> | |

RESOLUTION

“THAT the Agenda for the Belleville Police Services Board Special General Meeting of Monday, December 11, 2023 be confirmed.”

DISPENSE WITH THE FOLLOWING ITEMS OF BUSINESS

4. RECOGNITIONS
 5. DEPUTATIONS, PRESENTATIONS OR APPOINTMENTS
 6. MINUTES
 7. BUSINESS ARISING FROM THE MINUTES
8. REPORTS FOR DECISION

- (a) 2024 Operating Budget (Chief Callaghan)

RESOLUTION

“THAT the Belleville Police Services Board approve and forward the 2024 Belleville Police Service Operating Budget to City Council for consideration during its upcoming Budget deliberations, and;

THAT Chair Councillor Allsopp, Chief Callaghan and Deputy Chief Barry be authorized to present the 2024 Operating Budget to City Council.”

DISPENSE WITH THE FOLLOWING ITEMS OF BUSINESS

- 9. CORRESPONDENCE
- 10. NEW BUSINESS
- 11. BOARD INFORMATION MATTERS

12. NEXT MEETING DATE

Date January 18, 2024
Place: City Hall, Council Chamber
Time: 10:00 a.m.

13. ADJOURNMENT

Belleville Police Service
 2024 Budget
 Actuals including outstanding purchase orders as of December 4, 2023
 Updated December 4, 2023

	2021		2022		2023		2024 Budget			% + or (-)
	Actual		Actual	Actual YTD	Budget	Base Adjustments	Base Budget	Final		
POLICE SERVICES										
REVENUE										
FEDERAL FUNDING										
Internet Child Exploitation	58,133	\$ 17,713	-	\$ -	-	\$ -	-	\$ -	-	
PROVINCIAL FUNDING										
Police Transportation	25,167	\$ 26,681	\$ 23,708	\$ 29,000	29,000	\$ -	29,000	\$ 29,000	29,000	0.00%
Grant - RIDE	11,689	15,418	14,816	14,900	14,900	-	14,900	14,900	14,900	0.00%
Court Security Prisoner Transport	1,460,327	1,461,635	1,595,853	1,460,000	1,460,000	135,800	1,595,800	1,595,800	1,595,800	9.30%
Ontario Cannabis Legalization Fun	14,737	-	-	-	-	(57,900)	-	-	-	-100.00%
Community Safety and Policing Gr	188,000	45,047	-	57,900	57,900	-	-	-	-	0.00%
Membership Support Grant	16,000	-	8,000	8,000	8,000	-	8,000	8,000	8,000	0.00%
Strategy to Protect Children	12,473	12,750	12,403	12,800	12,800	17,400	12,800	12,800	12,800	0.00%
Strategy to End Human Trafficking	17,400	17,400	17,400	17,400	17,400	-	17,400	17,400	17,400	0.00%
Victim Services Grant	-	100,000	100,000	100,000	100,000	-	100,000	100,000	100,000	0.00%
	\$ 1,745,792	\$ 1,678,931	\$ 1,772,180	\$ 1,682,600	\$ 1,777,900	\$ 95,300	\$ 1,777,900	\$ 1,777,900	\$ 1,777,900	5.66%
FEES AND SERVICES										
Record Checks and Requests	114,868	\$ 148,552	\$ 143,128	\$ 148,000	148,000	\$ -	148,000	\$ 148,000	148,000	0.00%
Paid Duties	121,955	115,915	82,408	118,000	118,000	-	118,000	118,000	118,000	0.00%
Licencing - Adult Entertainment	-	4,750	3,800	5,000	5,000	-	5,000	5,000	5,000	0.00%
Deep River Services	67,701	86,661	90,083	90,100	90,100	6,795	96,895	96,895	96,895	7.54%
Alarm Program	5,550	5,245	10,843	5,500	5,500	2,000	7,500	7,500	7,500	36.36%
	\$ 310,074	\$ 361,123	\$ 330,262	\$ 366,600	\$ 366,600	\$ 8,795	\$ 375,395	\$ 375,395	\$ 375,395	2.40%
FINES										
Prov. Offences Revenue Share	83,527	122,180	59,280	125,000	125,000	-	125,000	125,000	125,000	0.00%
	\$ 83,527	\$ 122,180	\$ 59,280	\$ 125,000	\$ 125,000	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	0.00%
OTHER										
Other Miscellaneous	19,000	517,932	44,920	26,300	26,300	(14,800)	11,500	11,500	11,500	-56.27%
Collision Reporting Centre	1,917	2,015	2,047	2,000	2,000	115	2,115	2,115	2,115	5.75%
Contribution from Trust	-	30,015	-	-	-	200,000	-	-	-	
Utilization of Refund Deposit Account	(16,000)	-	-	-	-	-	200,000	200,000	200,000	
Contribution from Reserve	-	-	-	-	-	-	-	-	-	
	\$ 4,917	\$ 549,962	\$ 46,967	\$ 28,300	\$ 28,300	\$ 185,315	\$ 213,615	\$ 213,615	\$ 213,615	654.82%
	\$ 2,202,444	\$ 2,729,909	\$ 2,208,689	\$ 2,202,500	\$ 2,202,500	\$ 289,410	\$ 2,491,910	\$ 2,491,910	\$ 2,491,910	13.14%
TOTAL POLICE SERVICES REVENUE										

Belleville Police Service

2024 Budget

Actuals including outstanding purchase orders as of December 4, 2023
Updated December 4, 2023

	2021		2022		2023		2024 Budget			% + or (-)
	Actual		Actual		Actual YTD	Budget	Adjustments	Base Budget	Final	
EXPENDITURES										
POLICE GENERAL										
7000360										
1-8-7000360-0040	\$ 77,028	\$ 65,818	\$ 61,496	\$ 84,000	\$ 84,000	\$ 1,000	\$ 85,000	\$ 85,000	\$ 85,000	1.19%
Heat	184,887	170,094	144,675	195,000	195,000	(10,000)	185,000	185,000	185,000	-5.13%
Electricity	6,696	8,667	4,648	6,600	6,600	330	6,930	6,930	6,930	5.00%
Water	5,119	6,271	3,330	7,000	7,000	350	7,350	7,350	7,350	5.00%
Sewer	103,319	101,162	114,026	120,500	120,500	12,500	132,500	132,500	132,500	10.42%
Telephone/Fax & Internet Services	22,281	22,718	24,708	23,000	23,000	4,650	27,650	27,650	27,650	20.22%
Photocopy Service	19,049	21,005	18,288	19,000	19,000	1,000	20,000	20,000	20,000	5.26%
Office Supplies	6,070	5,217	6,110	4,500	4,500	1,000	5,500	5,500	5,500	22.22%
Postage & Courier	52,286	63,620	73,922	69,400	69,400	13,100	82,500	82,500	82,500	18.88%
Building Insurance	9,084	4,306	14,063	10,000	10,000	30,000	10,000	10,000	10,000	0.00%
Insurance Claims	306,350	126,984	151,664	140,000	140,000	54,000	170,000	170,000	170,000	21.43%
Clothing	149,776	148,414	183,796	155,000	155,000	150,000	209,000	209,000	209,000	34.84%
Training	-	154,929	107,932	150,000	150,000	33,500	150,000	150,000	150,000	0.00%
Equipment	-	118,344	120,979	120,000	120,000	141,430	153,500	153,500	153,500	27.92%
Contract Services	\$ 941,946	\$ 1,017,549	\$ 1,029,637	\$ 1,103,500	\$ 1,103,500	\$ 141,430	\$ 1,244,930	\$ 1,244,930	\$ 1,244,930	12.82%
ADMINISTRATION DIVISION										
7000361										
1-8-7000361-0010	\$ 2,609,249	\$ 2,729,264	\$ 2,665,166	\$ 3,074,500	\$ 3,074,500	\$ 252,900	\$ 3,327,400	\$ 3,327,400	\$ 3,327,400	8.23%
Salaries	470,684	513,269	564,472	584,100	584,100	67,100	651,200	651,200	651,200	11.49%
Benefits	335,027	351,828	388,807	422,100	422,100	36,200	458,300	458,300	458,300	8.58%
Pensions	211,986	224,717	232,999	240,000	240,000	10,000	250,000	250,000	250,000	4.17%
Vehicle Maintenance	193,651	260,579	222,709	180,000	180,000	14,900	180,000	180,000	180,000	0.00%
Vehicle Fuel	85,475	83,105	96,557	92,900	92,900	55,000	107,800	107,800	107,800	16.04%
Vehicle Insurance	181,547	169,410	184,785	120,000	120,000	1,000	175,000	175,000	175,000	45.83%
Building Repairs & Maintenance	675	2,453	1,146	2,500	2,500	1,000	2,500	2,500	2,500	0.00%
Travel & Memberships	69,412	135,275	112,670	117,500	117,500	381,000	118,500	118,500	118,500	0.85%
Radio Expense	275,992	310,663	264,164	300,000	300,000	-	681,000	681,000	681,000	127.00%
Records Management/IT Operatin	(23,736)	(11,346)	-	-	-	-	-	-	-	-
Transferred to Fixed Assets	\$ 4,409,961	\$ 4,769,217	\$ 4,733,475	\$ 5,133,600	\$ 5,133,600	\$ 818,100	\$ 5,951,700	\$ 5,951,700	\$ 5,951,700	15.94%

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	Actual	Actual	Actual YTD	Budget	Adjustments	Base Budget	Final			
SUPPORT DIVISION										
7000362										
1-8-7000362-0010	\$ 3,191,789	\$ 2,853,634	\$ 2,660,094	\$ 2,926,700	\$ 194,600	\$ 3,121,300	\$ 3,121,300	\$ 3,121,300	6.65%	
1-8-7000362-0020	404,819	403,680	456,260	447,900	71,200	519,100	519,100	519,100	15.90%	
1-8-7000362-0030	410,633	374,547	376,939	398,700	40,800	439,500	439,500	439,500	10.23%	
1-8-7000362-0100	48,196	27,645	25,109	30,000	11,000	41,000	41,000	41,000	36.67%	
1-8-7000362-0110	4,651	4,433	4,498	5,500		5,500	5,500	5,500	0.00%	
1-8-7000362-0130	75,999	95,273	205,719	140,000	40,000	180,000	180,000	180,000	28.57%	
	\$ 4,136,087	\$ 3,759,211	\$ 3,728,619	\$ 3,948,800	\$ 357,600	\$ 4,306,400	\$ 4,306,400	\$ 4,306,400	9.06%	
OPERATIONS DIVISION										
7000363										
1-8-7000363-0010	\$ 8,498,223	\$ 8,985,818	\$ 8,619,255	\$ 9,719,700	\$ 486,200	\$ 10,205,900	\$ 10,205,900	\$ 10,205,900	5.00%	
1-8-7000363-0020	1,305,505	1,237,817	1,375,268	1,573,700	190,500	1,764,200	1,764,200	1,764,200	12.11%	
1-8-7000363-0030	1,098,443	1,172,654	1,162,257	1,415,600	69,100	1,484,700	1,484,700	1,484,700	4.88%	
1-8-7000363-0110	4,375	7,040	9,334	11,400		11,400	11,400	11,400	0.00%	
1-8-7000363-0130	5,694	6,373	6,768	6,500		6,500	6,500	6,500	0.00%	
	\$ 10,912,240	\$ 11,409,701	\$ 11,172,882	\$ 12,726,900	\$ 745,800	\$ 13,472,700	\$ 13,472,700	\$ 13,472,700	5.86%	
EXECUTIVE SERVICES										
7000364										
1-8-7000364-0010	\$ 872,126	\$ 972,526	\$ 1,030,517	\$ 988,100	\$ 146,200	\$ 1,134,300	\$ 1,134,300	\$ 1,134,300	14.80%	
1-8-7000364-0020	135,532	133,867	147,379	150,500	31,800	181,800	181,800	181,800	21.20%	
1-8-7000364-0030	105,545	114,782	127,293	116,500	23,300	139,800	139,800	139,800	20.00%	
1-8-7000364-0110	10,596	15,371	18,589	14,000	4,500	18,500	18,500	18,500	32.14%	
1-8-7000364-0130	9,382	27,956	15,164	20,000	5,000	25,000	25,000	25,000	25.00%	
1-8-7000364-0150	461,996	271,939	221,102	221,200	19,400	240,600	240,600	240,600	8.77%	
	\$ 1,625,874	\$ 1,577,373	\$ 1,605,146	\$ 1,549,800	\$ 235,200	\$ 1,785,000	\$ 1,785,000	\$ 1,785,000	15.18%	
POLICE SERVICES BOARD										
7000365										
1-8-7000365-0010	\$ 23,539	\$ 28,274	\$ 28,291	\$ 28,000		\$ 28,000	\$ 28,000	\$ 28,000	0.00%	
1-8-7000365-0110	5,346	6,803	7,401	13,900		13,900	13,900	13,900	0.00%	
1-8-7000365-0141	-	-	-	358,200	472,800	831,000	831,000	831,000	131.99%	
1-8-7000365-0142	-	-	-	267,900	80,900	348,800	348,800	348,800	30.20%	
1-8-7000365-0530	137,629	200,220	194,670	20,000		20,000	20,000	20,000	0.00%	
1-8-7000365-0980	1,000,000	1,199,947	620,500	620,500		620,500	620,500	620,500	0.00%	
	\$ 1,166,515	\$ 1,435,243	\$ 850,862	\$ 1,308,500	\$ 553,700	\$ 1,862,200	\$ 1,862,200	\$ 1,862,200	42.32%	
TOTAL POLICE EXPENDITURES	\$ 23,192,623	\$ 23,968,294	\$ 23,120,620	\$ 25,771,100	\$ 2,851,830	\$ 28,622,930	\$ 28,622,930	\$ 28,622,930	11.07%	
NET POLICE OPERATING BUDGET	\$ 20,990,180	\$ 21,238,385	\$ 20,911,931	\$ 23,568,600	\$ 2,562,420	\$ 26,131,020	\$ 26,131,020	\$ 26,131,020	10.87%	